Registration Petition – Late Enrollment or Drop

Office of the Registrar

****Please read the following carefully to avoid delays in processing your petition****

Instructions: Complete form, attach documents from Checklist below, and submit to the Enrollment Information Center in the SA Bldg (Hayward), or the Academic Services Lobby (Concord), or fax to 'Appeals Committee' at 510-885-3816.

Today's Date _____ Net ID:_____

Name_____
Last First

Address _____
Street City State Zip

Phone _____ _____
Home or Cell Number CSU East Bay Horizon Email Address

I am petitioning for: Late Enrollment Late Drop

Term: Winter Spring Summer Fall Year: 2_____

F1/J1 International Student? No Yes If yes, approval from CIE is required for a Late Drop before submission:

_____ _____ _____
CIE Name CIE Signature Date

Late Enrollment and Drops are normally NOT permitted after the established deadline. All petitions will be reviewed on a case by case basis by the Registration and Records Appeals Committee and those decisions are final. Incomplete petitions will not be processed. Emails MUST be sent from an official CSU East Bay or Horizon e-mail account to