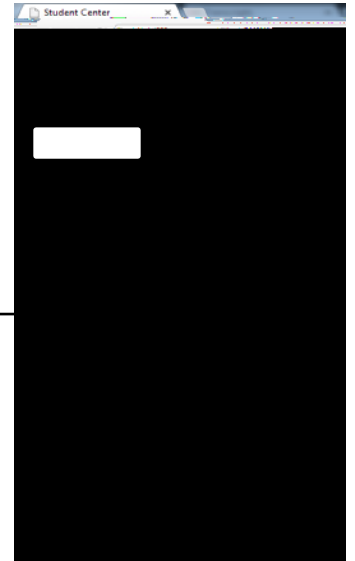


# How to Get Your Grade Reports

Important: You **cannot** get your grade reports **if you have HOLDS or FEES DUE**.  
Pay your fees and clear your holds!

## How to Print Your Grade Report:



## How to Get Your Official Grade Reports (Transcript):

Make sure to **UPDATE your Mailing/Local address in MyCSUEB** before you begin:

- **Cost:** fee \$4.00  
\$2.00
- **Time:** 2 business days  
5-7 business days
  - no same day

### Option 1: Online (Service Charge of \$2.00)

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### Option 2: In person

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### Option 3: By mail

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