

**Board of Director Meeting Minutes of October 19, 2022**

I. CALL TO ORDER at **12:16 PM**

II. [ROLL CALL](#)

**Present:** Ashmita Ahluwalia, Arazeli Barragan, Tyler Luevano, Krisstina Caro, Ashley Medeiros, Nolan Calara, Jilian Manlapaz, Aleah Largo, Michelle Serratos, Heela Popal, James Trayer, Josephine Cabeza, Carlos Aguilera, Martin Castillo, James Carroll, My-Lan Huynh, Sarah Nielsen, Nancy Jimenez, Suzanne Espinoza.

**Absent:** Steve Spencer, Martin Castillo, Krystle Tonga

III. ACTION ITEM - **Approval of the Agenda**

**Motion** to amend the agenda to add DISCUSSION ITEM- ASI CBE Social by **H. Popal**, seconded by **J. Cabeza**, motion **CARRIED**.

**Motion** to amend the agenda to change room to 301 by **A. Barragan**, seconded by **A. Ahluwalia**, motion **CARRIED**.

**Motion** to approve the agenda of October 19, 2022, by **A. Barragan**, seconded by **H. Popal**, motion **CARRIED**.

IV. ACTION ITEM - **Approval of the Minutes of October 5, 2022**

**Motion** to approve the minutes of October 5, 2022, by **A. Medeiros**, seconded by **H. Popal**, motion **CARRIED**.

V. PUBLIC COMMENT ó **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**M. Cesena** states the Board of Directors should hold more meetings in CORE to spread awareness about ASI.

**4:49**

VI. UNFINISHED ITEMS:

A. **ACTION ITEM- [Resolution in Removal of Respondus Webcam Proctoring](#)**

The Board of Directors will be taking action on the Resolution in Removal of Respondus Webcam Proctoring.

**Motion** to postpone Resolution in Removal of Respondus Webcam Proctoring by  
**A. Barragan** seconded by **A. Medeiros**, motion



27:20

F. **DISCUSSION ITEM- [Office Hours Policy](#)**

The Board of Directors will be discussing the Office Hours Policy.

**A. Barragan** discusses the office hours on the Code of Conduct, constitution, and board members' availability.

**T. Luevano** states on the PAC website, we have how-to videos and a resource tab that provides students with all resources on campus. You can work with them to create a how-to video.

**J. Carroll** asks if there could be a link regarding that on the student portal.

**A. Ahluwalia** states that the plan for the document will stay for the current year, but by the end of the semester, the goal is to have everything on the document assessable on the website.

55:13

**B. DISCUSSION ITEM- CEAS Town Hall**

The Board of Directors will be discussing the ASI CEAS Town Hall Event.

**J. Trayer** states that the Town Hall Event intends to introduce the CEAS Department members and the Dean to students. The event allows students and staff to get acquainted, ask questions, and get information about the College of Education and Allied Studies. The event will be held in the CORE building, either in a group study room or a medium study room during UU hours. There will be a drawing for a scholarship; students that attend the event can put their name and Net ID on a piece of paper, and the person will be picked at random.

**C. Aguilera** asks if people do not sign-up does that mean they cannot attend?

**J. Trayer** states that students have to RSVP.

**A. Barragan**

**A. Ahluwalia** states that professional headshot day will be Thursday, November 17, 2022, from 10 AM to 2 PM in the CORE building with Travis Nelson, ACE, Career Awareness and Preparation, Academic senators, and GS Professors. The purpose is for students to come in and take headshots for their resumes, LinkedIn, and professional environment. I am working with Pioneer for HOPE to get professional attire.

**A. Barragan** states you may reach out to Transfer Ambassadors to partner with

**N. Calara** asks if there will be an eligibility check to keep students accountable.

**A. Barragan** states there are expectations within the program that they must have all the requirements to be appointed.

1:22:37

G. DISCUSSION ITEM- ASI CBE Social

The Board of Directors will be discussing the ASI College of Business and Economics Social.

**H. Popal** states the social will be on November 8, 2022, from 12:15 pm to 1:15 pm. The social allows students to ask questions and get to know the Dean, the Chair, clubs on campus, and the advising team.

**A. Barragan** states that you should involve the Business Board in tabling within the event or invite them.

1:26:33

VIII. SPECIAL REPORTS:

No special reports.

1:26:40

IX. ROUND TABLE REMARKS

**A. Largo** is hosting the EBX event Saturday, October 22, from 9:45 AM to 12 PM, in the New UU Oakland Conference room. There will be three Guests of Honor speaking about what they advocate for, what they do, and their profession.

**N. Calara** states Saturday, October 22, is Software Pioneer Day. Alumni will be coming to campus 06:30.00 ddn the

Name: Krisstina Caro

*kristina caro*

kristina caro (Nov 2, 2022 17:59 PDT)

Minutes approved on:

11/02/2022

Date: