

## Executive Committee Minutes of June 23, 2021

- I. CALL TO ORDER at **2:03 PM**
- II. ROLL CALL  
**Present:** Anjelica de Leon, Kabir Dhillon, Mirna Maamou,



**B. DISCUSSION ITEM - ASI Appointment of Student Representatives for Hiring Search Committees Policy**

The Executive Committee will discuss the ASI Appointment of Student Representatives for Hiring Search Committees Policy.

**K. Dhillon** states there are certain positions on staff search committees that do not have student representation. This policy aims have students on these search committees whether if it is someone from ASI or someone we appoint. We would need the academic senate to approve this policy. Once it is approved, we can continue this issue on our end. **A. De Leon** states I know our senators have advocated towards the academic senate. I believe this is something that can be brought up as a discussion item on what is it like to be on the academic senate. **M. Maamou** states this is an important issue that we need to have people involved and I do not want it to die out. I cannot begin to explain how much of a senator's role is needed for these committees. We have the power to make change within the

8:58



to campus. Does anyone have any questions or feedback? **M. Castillo** states I believe this is a great idea. Is there any reason why it is only one hundred students? **A. De Leon** states Tyler is trying to be mindful of his budget due to being new to the role. **M. Castillo** states we are doing a program scheduled in the first four weeks. We are having students be in front of student buildings giving out free mask, hand sanitizers, and directions for classes or any questions. Therefore, if you need help passing items out, feel free to reach out to us. You could also have someone from ASI sit at the table passing these items out. **K. Dhillon** states this is a great idea in order to bring back some normalcy.

**12:30**

**B. DISCUSSION ITEM - Executive Director's Work Modality [CLOSED SESSION]**

The Executive Committee will discuss the Executive Director's work modality. Gloria Romero Open Meetings Act of 2000 - 89307 (8) (c) (1)

**Motion** to go into closed session and have the associated director be in the conversation by **K. Dhillon**, second by **J. Carmona**, motion **CARRIED**.

**A. De Leon** states we just got out of closed session at 2:28 PM. During closed session we were able to discuss the executive director's work modality. In conclusion, he has resigned and will be working in person until August 1, 2021. Afterwards, he will work remotely until September 30<sup>th</sup>.

**14:25**

**VIII. SPECIAL REPORTS:**

**A. Vice President of University Affairs**

**J. Carmona** states I plan on having a meeting with the former Vice President of Academic Affairs. Our job descriptions overlap together, in which supports students. A couple of items that I have been working on is receiving more funding to loan computers and the AC transit. I am gathering more data and information regarding the AC transit line. I want to get these items in motion by the time school starts. I am also making sure that my academic senators are getting ready for the senate. I will be checking in if they know their Robert's rule and answer any of their questions.

**16:01**

**B. Vice President of Communications**



**Z. Perez** states I have reviewed the social media policy. I am currently working on the posting schedule. We will start posting as earlier as next week and will be sending out the google invites.

**16:47**

C. Vice President of Finance

A. De Leon states we will come back to the vice president of finance.

**16:55**

D. Executive Vice President/Chief of Staff

**K. Dhillon** states my position is split into two parts. The executive vice president and chief of staff. For the appointments, the interviews for the director of sustainability are being conducted in order to appoint by July 7<sup>th</sup>. As for chair, we have no applicants, and we are doing more outreach for the position. We are trying to appoint by July 30<sup>th</sup>. If we do not have any applicants by then we will come up with another plan. I have been revising the internal communications protocol with Z. Perez. We had to change some wording to add slack. Right now, I am working on changing the first-year mentorship program. As for senate interviews, we will be working on that after chair and sustainability. We will be doing on rolling interviews. A. De Leon and I are working on the weekly task and viewing everyone task. In order

**21:28**



retreat. There are a few resolutions that I will be working on with the Director of Wellness and Legislative Affairs. We will be doing check in with our board members in order for everyone to feel supportive. We will be switching off groups throughout the year. I want to bring more events on campus for President position. I know in the past the President has been able to give out pizza on a golf cart. I was able to represent East Bay at CSSA a couple of weeks ago. I want to make sure that everyone feels supportive and be transparent with everyone as I continue my presidency.

27:45

F. Executive Director

**E. Pinlac** states I did mention some of my reports in closed session. We did buy a new golf cart. With the ASI job description assessment, it will include adding three new positions. When we do expand, we will have the job description and salary ready. Under employee reviews, I joined the rfp committee for this month. For which, we will be reviewing auditors for ASI. I like our current auditors, but we have to look at the best price. We are also doing repopulating the ASI office, the staff should be back July 5<sup>th</sup>. I have been speaking with our attorneys regarding the governing board, which is why were going to have a summer meeting. We do have a virtual front desk that is located on our website. Our budget should be available July 7<sup>th</sup>, there are a couple of changes to include. In the month of July/ August we are going to have our audit to conduct field auditing. I have to schedule meetings with them and ask if it will be virtual or in person. We are going to add power to the tables in the middle of the office. They were supposed to start today but I have . not

31:41



Minutes reviewed by:  
**President/CEO & Chair**  
Name: Anjelica de Leon

  
Euridice Pamela Sanchez-Martinez (Aug 9, 2021 13:44 PDT)

Minutes approved on:  
**08-04-2021**  
Date:

