Elections Committee Meeting Minutes March 4, 2022

I. CALL TO ORDER at **10:05 AM**

II. ROLE CALL
Present: Zhanserik Temirtashev, Jaulayah Hanzy, James Carroll, Anahi Ballesteros, Emilia Brettner, Marguerite Hinrichs

Absent: Erik Pinlac

Late: Michael Ryan Cesena

III. ACTION ITEM- Approval of the Agenda of March 4, 2022
Motion to approve the agenda of March 4, 2022, by **J. Hanzy**, second by **Z. Temirtashev**, motion **CARRIED**.

to voter guides. I can share the screen right now and show it to you or I can file them in Google Drive for everyone to see. I have attempted to make the posters designed to catch the eye. Would everyone want to see them now?

J. Hanzy says we have the time to view it, so you share your screen. it to

6 font or size 4 font. The accessibility services have few rules especially for posting them online, which we have to abide by them to make sure it's legible and everyone can read the information.

J. Hanzy asks is there a document that Z use as a guide to what would be acceptable?

M. Cesena has reached out to them specifically, but I will email the group if I find a document for that particular topic.

B. Kitto agrees with the sentiment of the first draft. It is nice so is the second one but it is the backlight of the red text behind the black text. It caused me eye strain when I was trying to look at it so if you work to produce back shadowing try using a less intense color, like a more muted red. In terms of fonts and styles for the university, they do have a page that has everything listed in terms of typical fonts and styles.

B. DISCUSSION ITEM- **Meet the Candidates Forum/Debate Week**
The Elections Committee will discuss the week of March 8th to March 12th. There are updates from Jaulayah Hanzy and Emilia Brettner.
J. Hanzy says I and Emilia have not met regarding this yet, but I did want to ask if anybody has any ideas. We are trying to put together a date for the time on the location and how we want to plan that. Please share your ideas so when we meet tomorrow, we can use the ideas to start with. I believe this is a chance for the students to get to know the candidates, meet them and give them a chance to talk about what their plans are or what they stand for when it comes to what they plan on doing? By doing this, the students will have an idea of whom they are voting for and for what position.
B. Kitto asks if the event taking place virtually or in person.
J. Hanzy says it's going to be in person. We have thought of ways

Wednesday, or Thursday but I will deflect to Marguerite because she has a better sense of the events about how that's been moving forward, particularly in this new post-pandemic time.

M. Hinrichs says Brandon being in the office is familiar with some of the challenges that we have run into. We do have to reserve the space which is going to require a Special Event P

candidate forums and then that'll be the signup sheet which makes it is easy. This would be my best suggestion unless members have another idea.

A. Ballesteros says the dates are from March 14th to 23rd. I put for the week after for the candidate forum and then the dates from where we're having polling.

J. Hanzy says separate the dates so from March 14th to 18th is for the forums and then the dates for the polling, so students know about the dates.

A. Ballesteros says I would make another forum for that.

J. Carroll says to limit the confusion is to separate the dates. You could put that we're looking for volunteers during the week of in parentheses candidate forums, and then the three days of voting. I would use the same forum because it's going to get confusing while trying to collect the information in separate forums.

A. Ballesteros says I will do that. Please let me know the dates and I will add another other question on Google doc which says for candidate forum these are the dates for and for polling station these are dates.

 J. Hanzy says we can go over it tomorrow during our meeting.

A. Ballesteros says I will send the forum after making the necessary edits.

J. Hanzy believes the walkway would be an ideal location for both days then at least for 1 day Emilia can finalize. I wanted to know everybody's schedule from March 14th through the 18th so we can see who available and what times is because, if possible, I do want a committee member to be there at all times even if that means that we are handing it in off to each other. We can take turns to be at the event. For example, if I had a class and I had to get to class but Z got out of class then we could swap positions so if I can get you guys this schedule for that week that would be good. I will be emailing you in the following week with possible dates or times that you could be available for the event.

Z. Temirtashev says it would be best if we create a group calendar. I can do that in Google Calendar and create a timeline so that we can look at and list our availability on there. Please tell me if this is something that interests anyone.

 J. Hanzy says that would be a great idea because we can visually see the times that members are busy and available. Can you put this together possibly today or tomorrow and send the link out? Can you do this by

B. Kitto says when it comes to the electronic billboard, it could take at least 2 to 3 days in advance but sometimes it can take up to a week if you get it done towards the beginning of the week then you will see it posted by Wednesday. The deadline port is about 2 weeks maximum you can have posted on there. There are different types of signs on campus similar to the ASI sign. There is a format to follow to have it posted on electric billboards.

J. Hanzy says we can further discuss this tomorrow when I invite you in with the meeting with Emilia. Any more discussion or questions?

48:02

    D. DISCUSSION ITEM- **Voting/Polling (March 21-23, 2022)**

The Elections Committee will discuss the voting process with an outside vendor and the polling stations.

A. Ballesteros says James and I started a Google doc that we have been going back and forth. James did have a rough plan for the dates to be Monday to Wednesday which would be March 21st to 23rd from 11:00 am to 1:30 pm. We are deciding on the campus location. What would be the best location in terms of foot traffic for the polling events where we would gain the most momentum? We are planning on two to four iPads, a tent, two tables, some printed voter guides where students can look at preferably laminated so it would be easy to disinfect and providing hand sanitizer wipes to wipe down materials to make students feel more comfortable and a frame that says ASI election vote with a QR code that would direct students to the elections page or the voter guide. We were planning some small snacks or ASI pencils or ASI bracelets which they can grab. The small snacks are going to be juice boxes, fruit snacks, and some things that we can get from Costco. James mentioned ASI presents popcorn and then ASI giveaways would be in reference. We are looking at breakdowns of time so from 10:30 am to 11:00 am would be setup time which means picking up tents and supplies from the ASI office, then 11:00 am to 1:30 pm would be the event hours and then 1:30 pm to 2:00 pm would be the cleanup time. The volunteers would be non-committee members and a 2 per hour timeframe. We want to make sure that we're receiving we're providing the right incentives and getting confirmation for all of that.

J. Hanzy says that sounds amazing. I love all of those ideas and I'm glad that you are getting far on planning this. Could we try to give out campus merch whether that's a shirt, a hoodie, or lanyard?

J. Carroll says there are state and federal regulations about giving out things at a polling station that could violate the law so we can't do raffles at a polling station, and it could cause some problems. What we can do is have candy that's students can take as they go or ASI pens, something that is small and low dollar value and doesn't appear to be given or raffled based on voting. If you wanted to look at raffling something as a giveaway for students who attended the forum that would be all right since it's not connected to voting. We will have to see what budget we would have so we would need to look at what ASI already has small-item giveaways that we could give away throughout the year. We have to decide the location of the polling station. Where do members think the best location would be so we can get those tables reserved.

No roundtable remarks.

1:00:50

IX.   ADJOURNMENT at