

Board of Directors Minutes of September 22, 2021

I. CALL TO ORDER at **12:03 PM**

II. [ROLL CALL](#)

Present: Angelica De Leon, Kabir Dhillon, Mirna Maamou, Zaira Perez, Tyler Luevano, Ashmita Ahluwalia, Andrew Pajes, Arazeli Barragan, Justin Withers, Tayla Beasley, Erik Pinlac, Mark Almeida, Steve Spencer, Marguerite Hinrichs, Sarah Neilson , Andrew Yunker

Late: Jose Simon Carmona, Joshua Gay, Jasmine Domino, Neilah Peku

Absent:



The point of contacts is listed here on the document. Our plan of action is that we want to execute the event on the first of October which is soon. On the to-do list, we have sent in the marketing and swag information which I will be talking about the yoga mats that we already acquired. We need to create Google Forms and have the students fill them out which will be this week. For miscellaneous information, the yoga mats were acquired in 50 packages in total which includes water bottles, Concord puzzles, and yoga exercise notes as well. The budget when we last spoke was estimated to be \$1450 but since we did acquire the yoga mats the confirmed total with tax is \$1279.50. We would like to get the approval to utilize the Board's budget for the Concord Wellness event. For myself, my Concord budget starts at \$10,000 for the year. I have projects coming in from the previous year, one of the projects being the memorial bench on the Concord campus. The bench commemorates all the loved ones that we've lost during the pandemic. The projected cost of landscaping and having things finalized would be estimated to about \$3000 to \$4000 for the Concord budget. Other projects for the rest of the year that I have planned include giveaways, advocating for food trucks on campus, and social events. I would like to leave room for such events towards the end of Fall, especially as we are moving in to Spring time.

A. Ahluwalia states for the programming budget, I know that Tyler has a lot planned, especially for the Commuter Student event as well as other programming events. For wellness, I want to mix wellness week and Spring is very well planned out. I do not want a low budget for that in case we need more materials if there are more students. This is the reason why we wanted to ask if we could use the Board's budget for this giveaway.

A. Pajes states thank you and to clarify, we are asking for \$1279.50 from the Board's budget. Does anyone have any questions?

E. Pinlac asks is this something we are sending or are they picking up?

A. Pajes states this is something that they will be picking up from the Concord campus which we



A. Pajes states I move to approve \$1279.50 from the Board’s budget of hospitality non-food related item.

Motion to move the Board of Directors to utilize \$1279.50 from the Board’s budget of hospitality non-food related item towards the Concord Wellness Package Event by **A. Pajes**, second by **A. Ahluwalia**.

Motion to approve the Board of Directors to take action on the Concord Wellness Package Event by **ALL**, motion **CARRIED**.

9:16

B. ACTION ITEM - [Senate Appointments 2021-2022](#)

The Board of Directors will take action on Senate Appointments 2021-2022.

Motion to move the Board of Directors to take action on the Senate Appointments 2021-2022 by **K. Dhillon**, second by **M. Maamou**.

K. Dhillon states I can talk about each of the candidates that we are recommending today. Starting with Senator at Large, Jilian was involved in an ASI Committee last year, and our interview she talked about a lack of participation on campus, publicizing activities, resources, and creating campus spirit. Emily and her interview for Alumni Relations was talking about networking, engaging more with alumni, ensuring that students have jobs after they graduate, and seeing how we can use alumni to both be a resource to current students and ensure that other students do have jobs. Jill Nelson for Athletics, she was the previous Senator of Athletics and currently plays soccer and is SACC Secretary. Some of the things Jill talked about was encouraging more students to come up to athletic events and having an ASI night where a student athletes have the opportunity to share their concerns with having that open dialogue. Erin for Commuter Students, she is a part of O-team and talked about advocating for the student population, bringing issues to light that are pertaining to commuter students, ensuring that students are retained, and commuter students have a reason to stay on campus. Jasmine for Senator of Diversity, she talked about being outspoken about diversity and representation. Also, ensuring that students have a community on campus, taking note of the issues that are affecting students when it comes to diversity, and taking into account the social justice issues that have happened over the last two years. Jacoby for Senator of Greek Life, she is involved in Alpha Phi, and serves as their VP of Marketing. Jacoby talked about hosting more events, gathering input through having forums, having Instagram takeovers, and promoting all the great things that Greek Life is doing on this campus. Zandrae for International Students, she is a part of O-team. Zandrae talked about her passion to get involved on campus and working more with the International Office. Krisstina talked about bringing attention to issues that are happening on campus. When it



comes to online education, she wants students engaging more with professors and developing solutions. Issac for Residence Life, he is currently serves as Treasurer for TKE. The issues that he talked about was him being a resource to housing students and ensuring that they get what they need such as improving academia, things that involve their living situations, and dining which is a hot topic this year. Omar for Transfer Students which he actually works for transfer student programs. With that being said, you know he has engaged, perhaps, with the most transfer students this year. He knows them probably better than most



C. DISCUSSION ITEM - [Resolution in Support of the Federal For the Higher Education Budget Trailer Bill](#)

The Board of Directors will discuss the Resolution in Support of the Federal For the Higher Education Budget Trailer Bill.

A. Ahluwalia begins the discussion by stating this resolution is in support of the Federal For the Higher Education Budget Trailer Bill. This budget is to create more funding for underrepresented students, special education programs, more diversity within teachers and professors, expanding student financial aid, and training grants for workers, especially those who lost their jobs or were laid off during the pandemic. I feel this is a great budget. At the end, it asks Cal State East Bay and CSU in general to create more funding and scholarship opportunities for underrepresented students, more opportunities for special education programs, bilingual studies, and increase diversity.

E. Pinlac states under the last resolve, we have it sent to a few people in Congress that are in our area but as I am looking at the rest of them, I am assuming this is a federal bill. We have 9 districts within Cal State East Bay so we can send this to our 2 state senators as well. Eventually, it would have to go the Senate to get approved.

A. Ahluwalia asks if there are other questions or concerns.

20:07

D. ACTION ITEM - **Commuter Day**

The Board of Directors will take action on Commuter Day.

Motion to move the Board of Directors to take action on utilizing \$1,800 from the programming budget for Commuter Day by **T. Luevano**, second by **A. Pajes**.

T. Luevano states in the last Board meeting, I had a layout of what was going to be happening for this event. Now, I do have the funding request for this as there is going to be swag bags like I did include last time, those are going to be donations which I am very thankful. For the food, I did look at Chartwells which is the dining operations that is tied with the university. I tried to put together as much food for the students within the budget that could be as manageable as possible. So, far, what I have come up with and finalized on is around 200 sandwiches for students. Obviously, different types of bread and filling so they can choose between the different options, fruit cups, yogurt in case students had breakfast at home, they can grab a snack for later. There is a vegan option for anyone that is vegetarian or vegan. We have in addition water or beverages of different kinds, on the website which I placed an estimated amount. The total came out to \$1,630 and I did add some wiggle room around \$1,800 in case I wanted to add a few more items for the food. I want to make sure that all students are included, and I would hate for it to run out and students leave without



anything. That is all for the funding requests, specifically the next steps would be reaching out to Chart



The Board of Directors will take action on revisions to ASI First Year Mentorship (FYM) Program Policy.

Motion to move the Board of Directors to take action on revisions to ASI First Year Mentorship (FYM) Program Policy by **K. Dhillon**, second by **J. Domino**.

K. Dhillon states the changes that were made to this policy are reorganizing in terms of structure and updating a few things. If we look at the program description, a lot of that is background information which was moved up to this section on the document. If you go down to the second page, this section has the other changes that were made which was providing us more flexibility when the program first began. It was First Year mentees at the time, where we were working with all the executive officers, programming, and legislative affairs. With this, we widen the flexibility to be any government officers and then those who selected to be mentors are determined by the President, the VP, and the Executive Director. Those three work as it is very well together, and it made more sense for them to determine like who the mentors would be for the FYM program. Then adding the line that there will be a program curriculum outline prior to beginning of the program. So, again providing more flexibility, but making it very clear that there needs to be curriculum for the FYM program. In the past there have been different iterations of what we have done, and the purpose is to have something clear that is cut out each year, but also flexibility, for whatever the ASI leadership determines should be the focus for FYM. For the policy section, and as far as eligibility goes, this is just standard in line with the rest of our policies which are procedural things such as BaySync or applications. The other change was originally applicants had to provide a transcript for their high school GPA, but since the way the eligibility requirements were so some facts, the eligibility requirements for first year students when they come to us, they cannot be involved in ASI committees, the Board, or the Senate because of the Chancellor's Office policy. This is based on that which is why we have the FYM program, so it did not make sense to check grades if that was not a requirement in the first place. If you scroll down to the end, this is also an added option that if there is a phone or video interview, especially in a virtual or hybrid setting that is available. As far as the interview group goes, the ASI Chair is also involved in that process, as they are a member of the Personnel Committee. For the feedback, it can come from the Executive Director, but usually those emails go to the Executive Vice President which I would send out that feedback. If you go to the end of the document, that is the kind of sample application of how the application would look. Again, this is very standard with how the rest of our applications look and it is very clear on what the program is about which includes the description and standard information that we usually ask. Any questions?



E. Pinlac states I was only going to mention that I think if you have some of the mentors on the interview committee, it might be helpful. That way they know who the candidates are before they begin.

Motion to approve the Board of Directors to take action on revisions to ASI First Year Mentorship (FYM) Program Policy



video is another one minute video to take everyone through the construction process that we have 2 sights for the camera that one is located at Meiklejohn and one on top of this library



the space, it can be used as a collaboration space for students to gather and use. In terms of the middle portion other than the bookshelf, we have about 30 different study rooms. There are small, medium, and large rooms of different ratios. They are scattered around as well as the first floor. They are located in this middle zone. There are 2 elevators which we have an internal elevator and another elevator that goes down to the course level that is forced off. Towards the back, we have stairs, restrooms, and the library function with their internal department. The first room at the back of house is the learning commons, our mechanical room, restroom and then we have reserved is the main circulation desk. Next to it is Access service and tech services that prepare the department exists there. We do have an all user restroom that is located at the south side. This is designed to have 4 high partitions with 1 inch opening on top and bottom so that actually we were able to include one in this building that is located at this corner. The building also has a cold storage for archive with special collection, which is located on the first floor right here. Towards the end, there is a bigger size room for 50 plus people. It is not a peer to peer learning, but it is a larger space that can be used for class or presentation. Towards the southeast corner, we have a very small loading area where there are 2 parking spaces that are designed for UPS



of a



E. Pinlac asks my programming team at ASI are asking this since Daniel mentioned that it would be opening around end of April which the construction will be done, when do you think the fencing will be pulled back so we can start doing programming in



are. First of all, our culinary philosophy is just using fresh ingredients, cooking from scratch, and making sure that we're batch cooking things so that the finished product is actually high quality and something that we would want to eat ourselves. We also have a strong focus on sustainability and wellness. Although if you have eaten in Pioneer Kitchen lately, you may disagree with all the paper where that you have seen floating around. While it's sad to report that the dish machine is down, but the reason that we are using the paper where it is to protect our students. That falls right into the wellness aspects of what we do, and it was apparent that if the machine was not 100% functional, there was no guarantee that the dishes were going to come out sanitary. I elected to stick with paper until we have that 100% guarantee that we were not putting anybody at risk. That is a part of why you are seeing that, and we also work to support student success in our in a variety of ways. We offer internships, mentorships, but we also want to support our students with their goals about what they are eating nutritionally. Their wellness health and wellness goals are part of what we do as well. We want to be the holistic partner in terms of dining for the entire campus, supporting events, and ensuring that the voice of the students is heard. As you can see, we have right now Panda Express, Starbucks, both markets which are the micro market and the Union market, some food trucks open, the Red Wave Sushi, Pioneer Kitchen, main dining operation and Dining Commons. I received an email from a student yesterday asking why everything is not open and when can I expect everything to be open. I will share with you my response to the student who sent me that email. I explained that currently campus enrollment is approximately at 50% and a lot of our students have elected to learn online. It has substantially reduced the amount of traffic that we normally would see on campus. Unfortunately, it is not sustainable, and it is not even plausible at this point to have all the operations open, simply because we are all trying to kind of recover from what the challenges that we have encountered with the pandemic. What I will say is that, even though there are some very real challenges with that we are working very closely with our university partners to talk about Spring and what that enrollment is going to look like in January. That is ultimately what is going to determine what is open and what is not. I will share that with you as soon as we have more information around that and we will be communicating it through social media, various marketing techniques, and you will see signs up everywhere. We will definitely want that word to be out there, so just watch for that as we get more information to keep you informed. Now some good stuff that we



nice offer and then I mentioned that the food trucks are on campus. We currently have about three different food trucks we are working with. To be honest that is one of the other real struggles that we have encountered. Food trucks have suffered as well, so a lot of them have closed, unfortunately, and then a lot of them are just trying to ensure that they are best utilizing their resources. We are currently partnering with a new venue to help us bring more food truck variety to campus so be on the lookout for that, because we are expecting to roll that out pretty soon. I am in the process of wrapping up that subcontract deal right now. I want to talk a little bit about Boost. If you are not familiar with what Boost is, a little background that it is an app on your phone that you can order ahead to skip the lines and you can pick up your food quickly and easily. You can even link your meal plan flex dollars to your Boost account and here is a really cool benefit when you are paying with flex dollars, you are not taxed. This saves you 10.75% which is a chunk of money that really starts to add up over time The other thing is that Boost offers the dining hours, what locations are open, what are the menus, and even events can be found on the Boost. This information is also available on the CSUEB



from chef Joy there as well. The other things that are available are the salad bar, deli bar, fruit and yogurt bar in the mornings, desserts, cereal options, breads, and quite a few beverage choices. Hopefully enough of an offer in Pioneer K



since Chartwells has been here. I do not think you all have had a good student menu offer and I am excited about this one as there is a lot of variety. I will say if you want to review it and I am happy to share it with everyone, but once you review it, you may see the prices are a little higher. Yes, some of that is going to be expected because we would have difficulty getting the product which is one of the post pandemic challenges that we are dealing with. Please bear that in mind, as you look through it, but hopefully you will agree that the variety in the offer far outweighs what you had in the past. The other thing that I am excited about is that we worked with an organic, local organization to understand the area here. We took the data that we had about Hayward and the local community surrounding, and we kind of dial down what folks are looking for in this area in terms of dining. From that, we created a survey targeted at the university students, faculty, staff, commuters, and residents students. In turn, we can determine what do you all want to see brought to campus



to have a specific amount of data in order for it to be considered a valid result and we are just not there yet. That is going to be out, you know another a few more days, and we, and we really want to see a good turnout. So that we make the right decisions about what to bring to you. I think that is the best way to support us, I think the other way is you know when we are promoting events, maybe we can partner, and you all can help spread that word I think that would be awesome. We talked about these things on our social media ,we post them in the dining halls, and you know throughout campus but, at the end of the day, if students are not talking about it, maybe the message does not



IX. ROUND TABLE REMARKS

E. Pinlac states next week, I will be in the office on the 30th and my calendar is free. If you wanted to meet, go ahead on inputting it in my calendar.

K. Dhillon states i



community. That dossier is then reviewed by their Department Committee. The Department Committee writes a letter to the candidate, then the Chair of the department does the same kind of review and produces a letter for the candidate for tenure or promotion. Next, the faculty members' dossier is reviewed by the College Committee which is made up of other faculty from their college then it is reviewed by the Dean. From the Dean, it goes to the University Committee, the University Tenure and Promotion Committee. It is then reviewed by the Provost and, finally, the final decision is communicated by the President. The Librarians who are also faculty on our campus have a slightly different process which is noted here. To confirm, the final decision for the President would be for an individual faculty member that is an assistant or an associate professor. This is a decision to grant or deny tenure, or to grant or deny promotion. Faculty members at each step of this process do have a chance to write a rebuttal letter if they do not agree with the Committee or the individuals' evaluation of their work. I also wanted to mention that the process for forming Tenure and Promotion Committees is an elected process that is set out in our policies and procedures for the Academic Senate. College elections happen for representatives to join the University Tenure and Promotion Committee in the spring semester for the following year. The College elections have to happen after that, so that the colleges will then elect faculty members to serve on the College Tenure and Promotion Committee. After the College Committee is seated then the department's elect the Department Tenure and Promotion Committee. I want to finally share with you the work in progress that we have done so far. We have had a number of discussions and brainstorming sessions with the Provost, Senate Officers, AAFSA, other affinity groups, and with the Academic Senate Committees that deal with the evaluation of faculty and issues of faculty diversity and equity. In these discussions and brainstorming sessions, we are looking to come up with short term ways to address the concerns that have been raised and the unintended outcomes of having a committee that is not representative of our faculty. Even though we still have work to do on making our faculty better reflect the diversity of our students, even though we are still dominated as faculty by white faculty, it is important that we have better representation on the University Tenure and Promotion Committee. We are working on finding short, medium, and longer term ways to address these concerns. We have also made requests for data to better understand our past and current practices. We do know that this year's committee being completely white was somewhat of an anomaly in the last 6 years because typically there are at least 1 or 2 members that have our faculty of color, whether they are Black, Latinx, or Asian. The diversity and equity liaison officer and I have been working on a resolution to require JEDI which is justice, equity, diversity, and inclusion. That is in the process we shared it with our ExCom. On Tuesday, we received feedback about things, but there was one area we may be able to do that came up in our discussions and brainstorming sessions that we have had over the last 2 weeks. We are also going to have a town hall on Tuesday, September 28th from 12:00 to 12:45 PM for further discussion, brainstorming, and reporting on what progress



we have made so far on trying to address these really important concerns. If people have any questions, I am glad to answer them.

A. De Leon states Sarah and I are also meeting tomorrow to discuss this more so if you have any questions feel free to reach out to me and then I will also bring that conversation up tomorrow as well.

S. Nielsen states I did not include the link to the town hall in my slide. I am sorry forgot to put that link in there, but I will be happy to share it with everybody. I would love to have students attend the town hall. The affinity groups are invited to the town hall, and we are also working on getting the word out to faculty as well, so we can have as many voices participate as possible.

M. Almeida states I just wanted to remind everyone and through your social circles to get the word out that we still have a number of students that have not certified on about their COVID-19 vaccination. That is needed as we are very close to putting holds on registration and finding other ways to try to engage students to go in. We understand that it may be challenging given that you have to go to mycsueb and there are a couple of different steps that you need to take but it is very important. For the second part,



onboard and make sure they are all ready for this semester. Another reminder, you might have received this Google Calendar invite, but we are having another Board of Directors meeting next week. There were some changes with appointment, and we need to have a quick one from 12:00 to 1:00 PM. The agenda will be sent out tomorrow which I have ready to be sent out. The last little reminder is to make sure to keep checking your emails and accepting or declining invitations on your Google Calendar. It is important that we know your availability and that you are being consistent with your emails. I have seen a drop off in the weekly task list emails so please make sure you are continuing to do those as they are part of your position, the overall policy agenda, and the task list which we did talk about the beginning of the year. I just wanted to keep that as a reminder as I know everyone is at different capacities which I do want to be mindful of that. However, please communicate that if you can as we are all working together, and so that is just part of our social contract as a team. Please make sure you are doing that and that you are taking care of yourself.

1:40:05

X. **ADJOURNMENT at 1:45 PM**

Minutes approved by:
President/CEO & Vice Chair
Name: Anjelica de Leon

Minutes approved on:
09-22-2021
Date:

